



# Millry Communications

## DIRECT PAYMENT PLAN

Want to save time, checks, and postage? Then, our Direct Payment Plan is for you! You can have your payment deducted automatically from your checking or savings account. And, you won't have to change your present banking relationships to take advantage of this service.

### The Direct Payment Plan will help you in several ways:

- It saves time - fewer checks to write.
- It helps meet your commitment in a convenient and timely manner - even if you're on vacation or out of town.
- No lost or misplaced statements, your payment is always on time - it helps maintain good credit.
- It saves postage.
- It's easy to sign up, easy to cancel.
- No late charges.

### Here's how the Direct Payment plan works:

You authorize regularly scheduled payments to be made from your checking or savings account. Then just sit back and relax. Your payments will be made automatically on the 10<sup>th</sup> of each month. Proof of payment will appear on your statement. The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. The Direct Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to us.

### All you need to do is:

1. Mark the box before type of account to indicate whether your payment will be deducted from your checking or savings account.
2. Fill in your name, financial institution name, location and date.
3. Attach a voided check for verification of all financial institution information.
4. Attach a photocopy of two types of identification. (Driver's license, social security card, credit card, etc.)
5. Please check with your financial institution to see if there are charges for processing this direct payment item.
6. Remember to deduct your payment from your checkbook. Payments will be withdrawn from your account on the 10<sup>th</sup> of each month.

**NOTE: Be sure to sign the form!**

## AUTHORIZATION FOR DIRECT PAYMENT

I authorize Millry Communications to initiate electronic debit entries to my:

checking account    or     savings account

for payment of my phone bill / Internet bill. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. If my automatic debit is not paid due to insufficient funds in my account, I understand that I will be billed a \$20.00 insufficient fund charge. This authority will remain in effect until I have canceled it in writing.

**Please charge my account for the following telephone number(s):**

\_\_\_\_\_

	Date _____
	Financial institution name (Please print) _____
	Account number at financial institution _____
	Financial institution Routing/Transit number _____
	Financial institution city and state _____
	Signature _____